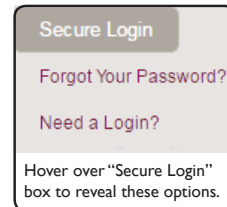


Accessing Claims Information on the Broker Portal

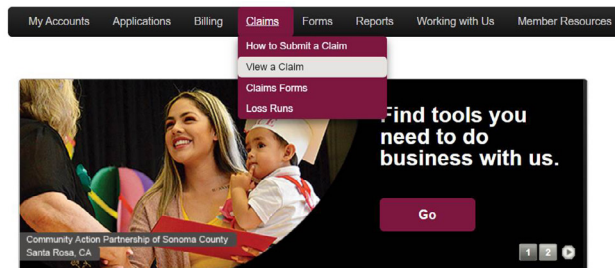
- 1 Log in to our website at www.insurancefor nonprofits.org.

If you have forgotten your password and/or login, select that option for an instant reset using your email address.

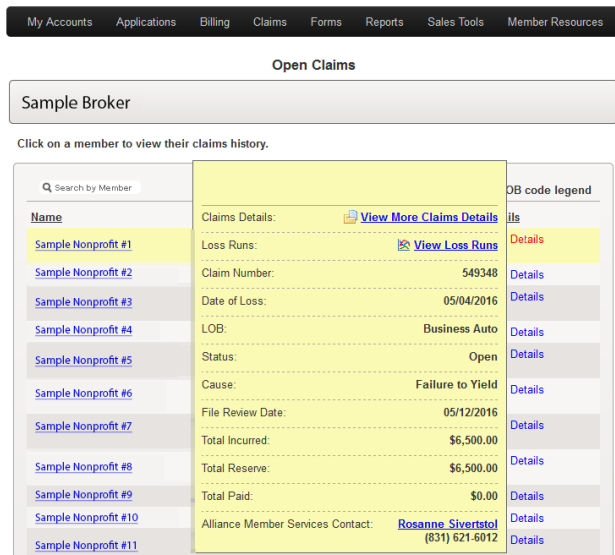
If you have never had a login/password, select the **Need a Login?** option and fill in the request information.



- 2 Select **Claims** then **View a Claim**.



- 3 Hover over **Details** to see details on current claims.



 insurancefor nonprofits.org/accessing-claims-info-broker-portal

For Brokers

- 4 Click **View More Claims Details** to see more details.

Below are the claims details for Claim #54321

Member Info

Member: _____

Member Contact: _____

Broker: _____

Broker Contact: _____

Claim Status

Status: Open

SQL Date: N/A

Legal: N

Policy Info

Policy: 2016-06406

Effective From: 03/01/2016

Effective To: 03/01/2017

Tracking Dates

Reported: 05/04/2016

Opened: 05/05/2016

Next Diary Date: 05/12/2016

Closed: N/A

Claimant Summary

BA (APD): Open

BA (COLL): Open

Claim Info LOB code legend

Claim Number: _____

Date of Loss: 05/04/2016 at 12:00 AM

LOB: BA

Occur State: CA

Carrier: NIAC

Cause: Failure to Yield

Description: Insured vehicle failed to yield the right-of-way, struck adverse vehicle

Category: Owned

Vehicle: 2007 Ford Econoline (VIN: 7804

Vehicle Number: 2

Adjuster Info

Adjuster: _____

Ind. Adj.: N/A

Ind. Adj. Tax ID: N/A

- 5 To see all claims (open and closed) for a particular account, click on that account's name (pictured in #3 on the previous page). A page will open with all claims for that account (pictured below).

Member Overview

Summary Policy info Billing Member info Quotes Renewals **Claims**

Sample Nonprofit View Loss Runs

LOB code legend

Claim Number	LOB	Date of Loss	Status	Total Incurred	Details
12345	BA	05/04/2016	Open	\$6,500.00	View Details
54321	GL	12/05/2012	Closed	\$1,825.50	View Details
23456	DO	01/12/2012	Closed	\$19,648.48	View Details
65432	BA	09/23/2011	Closed	\$0.00	View Details
98765	GL	03/24/2011	Closed	\$0.00	View Details
56789	GL	02/15/2011	Closed	\$672.30	View Details

How to Access Loss Runs

Brokers may access loss run reports from multiple places on the secure website, including the **Claims** dropdown menu (pictured in #2 on the previous page), the **Member Overview** page (pictured in #5), and the **Broker Overview** page, both summary and claims tabs. Click on **Loss Runs**, enter the member ID#, and a PDF report will be generated instantly. Click on **View Loss Run**

Report-Detailed link located on the top right corner of the PDF document to see a more detailed version of the report.

More questions? We're here to help! Email newclaims@insuranceforprofits.org or call 800-359-6422.



The insurance policy, not this brochure, forms the contract between the insured and the insurer. The policy may contain limits, exclusions, and limitations that are not disclosed in this brochure. Coverages may differ by state.

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