



Product Overview

BOARDnetWORK is a fully managed service created especially for Nonprofits Insurance Alliance members.

This customized, web-based resource is a flexible and feature-rich communication tool that will help streamline governance activities while improving the board's function.

Customized User Homepage

- Points out newly added information every time you log in
- Shows upcoming board and committee meetings
- Provides meeting agendas and documents
- Access to the board roster
- Access to many other corporate documents and additional resources

Calendar

- One click on an upcoming meeting opens the entire meeting agenda in HTML format
- Each meeting document is posted inside the agenda
- System automatically creates online PDF format of each document
- Download or print the entire board book with a single click
- Choose from a 12-month or one-month calendar view
- Directors can sync meetings and events to their personal calendars

Document Management

- Four specialized document centers to house important information:
 - ▶ **Board documents:** Meeting minutes, resolutions, archived book, and working documents
 - ▶ **Committee documents:** Specific document libraries for each committee
 - ▶ **Corporate documents:** General purpose documents, including by-laws, policies, procedures, and more
 - ▶ **Hot topics:** Repository of important articles posted by management for the benefit of board and committee members
- Access controls manage exactly what each user can see
- Review a document, post annotations, and issue approvals online
- Assign administrator rights by committee

Roster

- Access to the most current set of contact information for users via the built-in address book
- Address book displays board and committee memberships, allowing the list to be sorted by type

Email Announcement

- Personalized weekly announcements for each user
- Advises of new items posted for review
- Fully automated process

Additional Resources

- News Feed
 - ▶ Nonprofits Insurance Alliance
 - ▶ *Blue Avocado*
- Listing of links to organizations, documents, articles, and other reference information helpful to boards

System Administration

- Powerful set of wizard-based management tools
- Create a custom look by uploading your logo
- Create custom committees
- Create new folders to organize content
- Communicate with board members through a simplified announcement system
- Manage document archiving

Support

- Full product support at no additional cost
- Three options for Help available: toll-free support number, email support, and online call-back request form
- Look up historical items with ease

100% Web-based Application

- 24/7 access from any computer

The Bottom Line in Board Effectiveness

Information Management:

- Instant access
- Improved collaboration
- Intuitive
- Historical perspective

Better Communications:

- Multi-mode distribution
- Automated reminders
- Secure messages

Governance, Transparency and Security:

Governance

- Reminders
- Record retention
- Approvals
- Monitoring
- Built-in compliance

Security

- Protection from unauthorized access
- Encryption
- Data mirrored to second set of servers throughout the day
- Nightly full data backup sent to offsite storage facility

Transparency

- Visibility
- Accountability
- Record-keeping

Advantages for Board Members

- **Enhanced information availability.** Empower more effective participation in decision-making and reduce potential liability.
- **Secure online delivery.** Enjoy more time to review important material prior to meetings.
- **Sharper strategic focus.** Senior management and board members remain on the same page between scheduled meetings, focusing more of the board's time on important issues.
- **Instant access anywhere.** Key documents are available globally, at any time.

Advantages for Administrative Staff

- **Increased productivity.** Minimize the time and effort required to assemble the board book and other documents.
- **Enhanced efficiency.** Web-enabled workflow provides tools needed to quickly and easily keep all members informed and updated.
- **Centralized communications.** Enjoy a streamlined, automated platform for securing approvals, alerting members to upcoming meetings, and managing workflows.

Subscription Service

BOARDnetWORK is a free managed service for Nonprofits Insurance Alliance members.

For more information, contact:

Member Services
800-359-6422 x1727
info@boardnetwork.org

 insurancefornonprofits.org/boardnetwork-product-overview



The insurance policy, not this brochure, forms the contract between the insured and the insurance carrier. The policy may contain limits, exclusions, and limitations that are not disclosed in this brochure. Coverages may differ by state.

NIAC, ANI, and NANI are AM Best A VIII (Excellent) insurers with 501(c)(3) status. Nonprofits Insurance Alliance® is a brand of Alliance Member Services®.

© AMS All rights reserved.

insurancefornonprofits.org